



## YEARLY STATUS REPORT - 2022-2023

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	ARMY INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY
• Name of the Head of the institution	P SEN THAMIZHAN
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8123765777
• Mobile No:	9341810326
• Registered e-mail	principal@aihmctbangalore.edu.in
• Alternate e-mail	iqac@aihmctbangalore.edu.in
• Address	Survey no 13 , Nagareshwara nagenahalli, Kothanur Post
• City/Town	Bengaluru
• State/UT	Karnataka
• Pin Code	560077
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Bengaluru North University</b>				
• Name of the IQAC Coordinator	<b>Rajesh Kumar G</b>				
• Phone No.	<b>8123543207</b>				
• Alternate phone No.	<b>8220362672</b>				
• Mobile	<b>8220362672</b>				
• IQAC e-mail address	<b>iqac@aihmtbangalore.edu.in</b>				
• Alternate e-mail address	<b>registrar@aihmtbangalore.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://aihmtbangalore.edu.in/wp-content/uploads/2023/12/AQAR-2021-2022-DOWNLOADED.pdf">http://aihmtbangalore.edu.in/wp-content/uploads/2023/12/AQAR-2021-2022-DOWNLOADED.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://aihmtbangalore.edu.in/iqac-notification/">http://aihmtbangalore.edu.in/iqac-notification/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.22</b>	<b>2015</b>	<b>13/05/2015</b>	<b>31/05/2020</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.50</b>	<b>2021</b>	<b>31/08/2021</b>	<b>31/08/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>09/04/2014</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>nil</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
*Conducted Activities recommended by AICTE and Bengaluru North University * Yearly auditing on Academic and Physical Facilities * extension activities	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Participation in University Level Sports Competition	Team Spirit and Networking with other colleges
Winter Carnival	Event management skills
Social Awareness	Gender equality and equity
Fire fighting workshop	Safety measures
Skill based training for Defence personal	Skill upgradation and stress management
Social gathering and festival	Team Spirit harmony and holistic approach towards society
Intra Collegiate Sports Meet	Leadership skills and team building
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>

- Name of the statutory body

Name	Date of meeting(s)
ACADEMIC ADVISORY COUNCIL	22/07/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023	10/01/2023

**15. Multidisciplinary / interdisciplinary**

Institute offers single stream Course Hotel Management. As per NEP-2020 Multiple exit options are provided to the students with Certificate Course, 3-Year Degree BMS-HM and 4-Year BHM.

**16. Academic bank of credits (ABC):**

As NEP is implemented in this Institution from AY 2021-22, based on a Choice Based Credit System (CBCS), the accumulated credits of a student are digitally stored in the Academic Bank of Credit (ABC) system. If a student chooses to transfer to a different Higher Education Institution (HEI) to study a particular topic, previous semester credits will be digitally transferred to the new HEI. The credits earned by the student will be transferable across numerous recognised higher education institutions within the state/country, allowing degrees to be awarded from any of the HEIs based on the credits earned. The all-inclusive approach in curriculum will ensure the flexibility in courses and academic pathways thus would promote Multiple Entry Exit System. Students will be their own degree maker as NEP offers certificate after completing one year of professional or discipline course, diploma if one completes two years, a Bachelor's degree after the completion of three years and the undergraduate degree with research if one completes the preferred duration of four years. Students will be their credits holder too with the initiative of Academic Bank of Credit (ABC) to create a digital account of their earned credit from various programs or institutes which can be considered to award the degree. The 4-year programme may lead to a degree with Research if a student completes a research project as per the curriculum.

**17. Skill development:**

Students are encouraged to foster their skills to their peer during

thier study.The characteristic attributes that a graduate will be able to demonstrate through learning various skill development programmes which are listed Disciplinary Knowledge -Capability of executing comprehensive knowledge and understanding of one or more disciplines that form part of Hospitality and Tourism Management. Communication Skills -Ability to communicate long standing, unsolved problems related to Hospitality and Tourism. Ability to show the importance of Hospitality and Tourism as precursor to various market Developments. Critical Thinking -Ability to engage in reflective and independent thinking by understanding the concepts in every area of Hospitality and Tourism Business; Ability to examine the results and apply them to various problems appearing in different branches of Hospitality and Tourism Business. Problem Solving -Capability to reduce a business problem and apply the classroom learning into practice to offer solution for the same; Capabilities to analyze and synthesize data and derive inferences for valid conclusion; iii. Able to comprehend solutions to sustain problems originating in the diverse management are such as Finance, Marketing, Human Resource, Taxation within the Hospitality and Tourism Industry. Research Related Skills -Ability to search for. Locate, extract, organize, evaluate, and use or present information that is relevant to a particular topic. Ability to identify the developments in various branches of Hospitality and Tourism Management and Business Information and Communication Technology (ICT) digital literacy Capability to use various ICT tools (like spreadsheet) for exploring, analysis, and utilizing the information for business purposes. Self-directed Learning Capability to work independently in diverse projects and ensure detailed study of various facets Hospitality and Tourism. Moral and Ethical Awareness/Reasoning - Ability to ascertain unethical behaviour, falsification, and manipulation of information; Ability to manage self and various social systems. Life-long learning Capability of self-paced and self-directed learning aimed at personal development and for improving knowledge/skill development and reskilling in all areas of Hospitality and Tourism Management

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institute offers Kannada,Hindi,Sanskrit,Urdu,Tamil,Telugu, Malayalam as first language to learn indian languages and English as a second language for the students. The Institute are taking initiatives to enhance the language skills among the students through cultural events and festivals.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The graduate attributes are the outline of the expected course learning outcomes mentioned in the beginning of each course. The characteristic attributes that a graduate will be able to demonstrate through learning various courses which are listed below:

- ? Disciplinary Knowledge Capability of executing comprehensive knowledge and understanding of one or more disciplines that form part of Hospitality and Tourism Management.
- ? Communication Skills
  - i. Ability to communicate long standing, unsolved problems related to Hospitality and Tourism.
  - ii. Ability to show the importance of Hospitality and Tourism as precursor to various market Developments.
- ? Critical Thinking
  - i. Ability to engage in reflective and independent thinking by understanding the concepts in every area of Hospitality and Tourism Business;
  - ii. Ability to examine the results and apply them to various problems appearing in different branches of Hospitality and Tourism Business.
- ? Problem solving
  - i. Capability to reduce a business problem and apply the classroom learning into practice to offer solution for the same;
  - ii. Capabilities to analyze and synthesize data and derive inferences for valid conclusion;
  - iii. Able to comprehend solutions to sustain problems originating in the diverse management are such as Finance, Marketing, Human Resource, Taxation within the Hospitality and Tourism Industry.
- ? Research Related Skills
  - i. Ability to search for. Locate, extract, organize, evaluate, and use or present information that is relevant to a particular topic
  - ii. Ability to identify the developments in various branches of Hospitality and Tourism Management and Business
- ? Information and Communication Technology (ICT) digital literacy Capability to use various ICT tools (like spreadsheet) for exploring, analysis, and utilizing the information for business purposes.
- ? Self-directed Learning Capability to work independently in diverse projects and ensure detailed study of various facets Hospitality and Tourism
- ? Moral and Ethical Awareness/Reasoning
  - i. Ability to ascertain unethical behaviour, falsification, and manipulation of information;
  - ii. Ability to manage self and various social systems.
- ? Life-long learning Capability of self-paced and self-directed learning aimed at personal development and for improving knowledge/skill development and reskilling in all areas of Hospitality and Tourism Management.

**20.Distance education/online education:**

AIHM&CT is not providing any distance education/online education as the Hotel Managemnt course is practically oriented.

**Extended Profile**

**1.Programme**

1.1	<b>01</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>227</b>
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	<b>0</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>59</b>
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	<b>11</b>
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	<b>14</b>
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>6</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>365.7</b>
4.3 Total number of computers on campus for academic purposes	<b>54</b>

### **Part B**

#### **CURRICULAR ASPECTS**

##### **1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is affiliated to Bengaluru North University. The Hotel Management syllabi is decided by the Commerce and Management department which circulates it to the Institute. After assessing the syllabi, the subject allocation is done. The Institute also prepares its calendar of events based on the University calendar. The faculty prepares the lesson plans before the commencement of classes, as per the university syllabi. It is approved by the Academic Coordinator and the Principal. The time table are planned keeping the stipulated number of hours allocated by the University. Theory and Practical sessions are conducted accordingly and the concerned subject faculty takes the responsibility of using the appropriate tools in order to deliver the sessions efficiently and effectively. Experiential leaning is an integral part of Hotel Management. Students need to learn hands on skill in Training Kitchen, Restaurants, Housekeeping and Front Office Laboratories. Hence, the Institute has constantly strived to improve the lab infrastructure to benefit the student community. Students are also provided with the soft skills and Personality Development session as an add on course for improving and enhancing their employability skills. Industry experts and Alumni are invited for the interaction with the students from the First years onwards which gives them a glimpse of the industry as

well as other options related to Hospitality Sector. Students and faculty are also encouraged to participate in events like seminars and workshops to reap the benefits. Over the years, students have been securing top ranks in the University.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://publuu.com/flip-book/347574/798260">https://publuu.com/flip-book/347574/798260</a>

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

The Academic calendar is prepared based on the University Calendar of events. The Institute believes in overall development of the students. Faculty members are continuously engaging the students with Lecture Sessions, Assessment Tests and through Competition. Internal assessment test is conducted and the students are briefed about their strengths and short comings. There is an effective mentoring system in place which enables students to seek clarification from their mentors as and when required. Being a residential campus, students can access the information from various sources including faculty, peer groups and seniors. Attendance is monitored and daily assembly is a ritual being followed by the Institute. Assignments are given to the students in order to assess their critical thinking and skill development. The Institute always encourages and motivates the students to share out of the box ideas with the management.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://publuu.com/flip-book/347574/798313">https://publuu.com/flip-book/347574/798313</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of**

**A. All of the above**

**Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

01

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<b>No File Uploaded</b>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

12

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

AIHMCT integrates cross cutting issues in the curriculum either through introduction of specific Courses which enhance professional competencies through the conduct of various programmes addressing social issues and human rights. These activities enhance professional competencies and inculcate social, ethical, and Human values along with sensitising students towards environment thereby leading towards holistic approach of learning and living.

1. Human Rights and Indian Constitution has been incorporated in the Course as per University (NEP) Course structure for providing awareness and integrity, trustworthiness, respectfor society as well as self, accountability, and responsibility.

2. Gender Sensitivity: It is been accomplished through the cordial relationship. Being Co-Education College, these values are given ample importance for enhancing the gender equality and equity among them.

3. Human Values: Prayas- an in-house social club is engaged in Green Campus Activity like sapling plantation, organising cleanliness drives, hygiene, sanitation etc.

4. Sustainability:Solar Panels are being installed as sustainable source of energy. Energy audits are being conducted. Environmental and public health has been incorporated as a Course to increase the awareness about the environment issues and students are sensitized for the same by way of seminars. Workshops and lectures.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**01**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

**59**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution**

**C. Any 2 of the above**

**from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<b>No File Uploaded</b>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**D. Feedback collected**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<b>Nil</b>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**90**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**0**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute evaluates the learning process of the students at different levels. The students undergoing the program must successfully clear the Online Admission Test which is held in different locations in India. At the time of admission students go through a rigorous counselling session with Principal and Registrar. There is an interactive session between the Parents and Faculty members along with the students the doubt clarification. During Orientation, Students are assessed based on activities like presentation, team work to understand the learning curve of the student. Students are not classified as slow learner as the Institute believes in equal opportunity. However, faculty are briefed to have an eye on the students who are at different levels and offer customised solutions. Being a residential campus the atmosphere in the campus enables then to interact with everybody including faculty any time. Students are also assigned with the mentors where they can discuss their problems freely. Students enjoy a harmonious relationship and efforts are made to ensure that students achieve their career goals. Students who are fast learner are encouraged to motivate their peers for active participation. This is win-win situation for both category of students. The students are constantly interacting with the senior students who are role model for them. In case the faculty feels the need for remedial classes, session is offered to the students. They are encouraged to engage with the skill set area with the help of faculty in charge.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
227	11

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods are used in order to make learning effective. Students are encouraged to use modern tools of learning like Case study, Discussion on Current affairs and flip learning. There are well equipped labs where students get to learn experientially, which is essential as skill centric learning is critical to understand the practical aspects of Hotel Management. In the Training Kitchen students prepare food with the help of instructions from the faculty.. Students are given adequate practical knowledge in the core subjects which enables them to understand the operational aspects of Hotel. Focusing on the enhancing the employability skills of the students is a critical aspect of the curriculum and the institute walks extra miles by laying emphasis on the same. Students are given assignments which helps them to learn on their own and open up their mind to explore. They go for personality development session which has been integrated in to curriculum enabling and empowering students to learn leadership, time management, decision making, negotiation skills and so on which provides holistic development. Students are creative and they are encouraged to be Brand Ambassadors of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Internet Communication Technology is the order of the day. This has revolutionized all aspects of life and teaching is no exception. The institute has gone geared up to this game changer and teachers are

using ICT for efficient learning and teaching. Covid-19 has made educational institute more ICT effective. All the class room are equipped with LCD Projectors and AV Aids. The faculty prepare powerpoint presentation and download videos for better understanding. Smart classrooms have been established with interactive televisions to facilitate teaching. Students are encouraged to do presentation in order to boost their confidence and enhance their communication skills in digital era. ICT increases the motivation of the students and they show more interest and become more involved in the academic process. Teaching faculty ihave started giving assignments through google classroom and students are able to response with their hand held. Various vitural meet platforms are used as per the requirment. ICT process prepare them to enable students to understand concepts like digital marketing, cloud storage, artifical intelligence and Machine language. Digital fluency and Artifical Intelligence subjects are the part of their academic curriiculum.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

100

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous internal evaluation is being followed as per the norms of

the affiliated University. The institute has an academic Calendar that is in alignment to the university calendar of events. Students are issued a handbook with appropriate joining instructions and modalities of the academics in order to educate them of their in-house rules and regulations. Emphasis on overall student learning. The internal assessment marks are awarded to students on the basis of attendance, assignment and internal assessment test. The evaluation in practical is based on task carried out in individual laboratories as per the guidelines stipulated in the syllabi.

Counselling sessions are used to help students in resolving their inter or intra conflicts. Personal guidance is offered where necessary for the benefit of students.

The faculty under the guidance of the Head of the Institution are involved in the process of conduct of examinations which is carried out meticulously. Internal assessment helps teachers to get to know the individual abilities of students which need to be addressed appropriately. The marks obtained by the students are uploaded in the university web portal as per stipulated timelines.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency has always been accorded highest importance by the institution. Internal examinations are conducted by the faculty as per guidelines. After the evaluation process the students are handed over their test papers in order to help them in understanding their strength and are of improvement. They also check with the faculty for any perceived discrepancies which they may encounter. In most cases, the issue are resolved by faculty. Being a residential campus, students enjoy a harmonious relationship with faculty members and they are at liberty to clarify doubts after the class hours too. Faculty are trained to give a patient hearing to student's grievances and ensure timely and appropriate redressal. There has been no instance of examination related issues/ malpractice.

Students are instructed to maintain decorum and respect the sanctity of the examination process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The learning outcome of the course is clearly spelt out at the beginning of the academic year. Faculty members are briefed in meetings and they also attend Faculty Development programs in order to enhance their teaching skills in the ever changing dynamic scenario. The learning outcome includes cognitive and effective outcomes. Teachers and students use different tools depending on the requirements of the modules for effective comprehension. Learning activities are planned and attainment of program outcomes and course outcome are evaluated by the institution. The course learning objective defines the level of achievement of each course. The modules are split into smaller topics for easy understanding. Faculty use assignments or practical task to evaluate and analyze students' performance. Generating skilled resources including practical competencies are essential part of Hospitality industry. Inculcating the right mix of values and skills are emphasized for a successful and sustainable career outcome. Learning is continuous and blended with creativity and innovation in a fast-changing scenario. Students have to undergo Internship and Vocational training to understand the ethic and work culture of the industry. During Placement exercise, students come to terms with their area of interest based on their potential.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi provided by Bengaluru North University. Students are awarded BHM Degree of 4-year duration as

the institution is approved by All India Council for Technical Education, New Delhi. Students undergoing BHM program are expected to understand the operational and managerial aspects of hotel. During the operational training they learn about planning, staffing, time management, HRM and so on. Students are geared up to understand all aspects required to manage the large property. They undergo internship in the 5th semester which enable them to comprehend various aspects of hotel. Thus, students on completion of the program should be in a position to assume managerial responsibility. They are expected to apply theoretical knowledge with practical skill learned. The curriculum is designed to broadens their perspective and make them industry ready. The program also touches on holistic development which is extremely important in today's world. The in situation analyze the program outcome through the Academic Council Meeting held with industry leaders and academicians for enhancing content.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

57

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://aihmc Bangalore.edu.in/student-satisfactory-survey-2019-10/>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

5

File Description	Documents
Report of the event	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**PRAYAAS- a student social organisation in the institute is involved in the services to the under-privileged actively participate in CSR Activities.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

02

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in**

**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

260

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

59

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute is fully residential in nature and located in twelve acres. Classrooms are equipped with AV Systems to enable ICT Learning. Hotel Management needs hands-on experience/skill. So, the Institute has 3 kitchens namely Basic and Advance Training kitchen and Quantity Training Kitchen in addition to Bakery and Confectionary. These labs are well equipped to train the students and motivate to take this profession. There are two training restaurants attached with bar. Students get to learn food service in addition to the art of mixology. Front office lab with an interactive television in order to give the students inputs to learn about Front Office operations in today's tech savvy world. Housekeeping lab with laundry facilities provide a hand on experience on bed making, towel art and flower arrangement. ICT Lab has IDS Fortune 6.5 software in order to train the students in PMS as per the University curriculum. The Institute has a well-stocked library with books, magazines, e-journal and computers. There is a language lab in which students get to hone their skills on communication is given ample importance. There is a mini auditorium with the sitting capacity of 240 equipped with AV Systems. For conducting assessment examinations Institute has exclusive Examination Hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has adequate sports facility for indoor and outdoor games. Students are from different parts of India needless to say with different language and religion. Being from an Army background they are encouraged to celebrate all festivals. Importance is given on holistic approach of personality development. Separate football ground, badminton court and basketball ground are provided for sports activities. Keeping Physical fitness in mind gymnasium is regularly upgraded. Institute encourages active participation of students committee in different areas. There is a student cultural

committee which organises various festivals. Republic day, Independence Day, Unity Run, Constitution Day. As 2021-22 was a disturbed period much of the cultural activities did not take place because of Presence of Delta and Omicron Virus and state wise lockdowns. There is an in house group called Prayas which conducts activity of Clean Campus Green Campus on frequent intervals. International Yoga Day was conducted in open area and the importance of yoga in day-to-day routine was also emphasized. As Institute is under NEP-2020 Yoga and Wellness are givens more importance. The Institute conducts CATEFETE- An intercollegiate National Level fest for Hospitality students. In the year July, 2022 ,17 colleges all over India participated for the event.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

6

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

15.45

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is Automated using Integrated Library Management System (ILMS).

1. Name of the ILMS Software: Easylib

2. Nature of automation: Fully

3. Version: 4.4.1

4. Year of Automation: 2007

Specialized Services provided by the library:

1. Resources Management, Package for the E-Journals, in-house/ remote access to E-Publication, Computers and Printers for access, Wi-Fi Facility.

2. Institute library is well equipped with the required books recommended by the University/ AICTE along with the reference books for the students to work on their assignments and Projects.

3. Magazines related with hotel industry are subscribed for the benefits of the students.

4. Every student is provided with the Borrowers cards on which they can avail two books for the reference.

5. Internet facility is available in the library which enables the students to do reference work for completion of their assignments and projects.

6. Library timings during the regular class is from 9.00am -4.00pm

and on Saturday 9.00am- 1.00pm.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.29

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

593

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. Institute frequently include up-gradation of the software in addition to curriculum requirement.
2. ICT Infrastructure is extended and upgraded with the latest version of hardware and software based on the needs of the newly introduced programs and software based on the needs of the newly introduced programs and Courses.
3. IDS software is used for III and VII Sem students to impart training to students and faculty members on Property Management System.
4. Classroom teachings are on Modern methods, lecture session is taken by using PowerPoint presentations, using YouTube channels and online case studies.
5. Basic knowledge of training on Microsoft applications are provided during the classes.
6. Students are assigned projects that require them to access the ICT Facilities for academic and placement purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
--------------------------------------------------------------------	--------------------

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**27.52**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**IMC Meetings are organised on regular basis for approval of necessary purchases to carry out the maintenance work by inhouse supervisor. External agencies if required are also hired.**

**1. Classroom, Anchor Hall and ICT Lab: All the classrooms are ICT enables to supplement the teaching learning process. Concern faculty along with Lab attenders look after the maintenance of ICT related work.**

**2. Library: Librarian looks after the functioning of the library. At the time of admission students are issued digitalized library cards. Internet facility is provided in the library.**

3. **Sports Complex (Indoor and Outdoor):** The college has a standard ground for playing. The faculty supervise the sports activity and Group-D employee is assigned.
4. **Cafeteria:** Hygienic food is made available. The Catering agency is being hired for the same.
5. **Hostel:** There are separate hostels for the boys and girls. Warden are appointed for ensuring their safety.
6. **Health Centre:** Institute is having an in - house nursing assistant.
7. **Security:** Head of the Administration is responsible for the security of the Institute. Security services are outsourced by the Institute.
8. **Electrical Maintenance:** Electrical maintenance section is headed by the Electrician. He reports to Amin in charge.
9. **College Campus:** Landscapes are managed by the experience gardeners.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**6**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

59

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

59

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

59

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute is driven by the motto- "In Pursuit of Excellence" the administration strives to ensure that quality education available to the students. Institute aims at nurturing talent and honing the skills of the students. The Institute enjoys the patronage from the industry So, Industry leaders are part of the orientation process where in they are called to interact with the students to share their knowledge and experience about the industry. Students who join are gradually inducted to the system and mentoring them and understanding their need has been built in the process. The faculty mentors have regular sessions with students in order to understand them well and guide them as and when requirement arises. Students by virtue of their background can adapt easily and hence a harmonious relationship exists on Campus. They are encouraged to participate in co-curricular and extra curricular activities. Apart from sports activities, students build their personality by participating and doing extempore. Placement are the acid test for good institution there is 100% track record in Campus Placement over the year. Institute invites all the potential recruiters form Hospitality, QSRs, Facility, Travels and Retails sectors in order to give students ample employment opportunities across verticals.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

51

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution enjoys a strong interface with the industry. The Institute has registered Alumni Association and alumni are called for interaction with all students where they show the career path as well as need-based conduct mentoring. Every year Alumni Meet is conducted where the experience is shared by the Alma Mater. Feedback from them helps in enhancing the functioning.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Institution has clearly defined mission and vision "In Pursuit of Excellence". AIHMCT endeavours to create global leaders in the Hospitality sector over the years. It has been repeatedly ranked over the years among the best hospitality Institutes as per surveys conducted by many Educational Magazines. The Institute constantly innovates to keep abreast of the changing scenario in the industry. The Institute enjoys active patronage of the industry and established excellent rapport.

Faculty members are motivated to attend various workshops, Seminars and Faculty Development Programs. The institution is managed by Army Welfare Education Society which has spelt out the clear guidelines on every aspect of the institutional functioning's. The local Army formation closely monitors the administration of the Institute. Class rooms are equipped with effective modern tools. Faculty members are provided with OODs and Financial Assistance for Research paper publications.

Faculty members are part of Board of Studies and are regularly appointed as Chairman, Paper Setter, Reviewer and Valuers by Bengaluru North University. Institute enjoys the proactive support of Industry and Academia for continuous enhancement in standard of teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute follows modern methods of academic administration for the effective, efficient, and fast functioning of the system. The direction of leadership is visible in various aspects of institutional functioning. Faculty and Staff play an important role in smooth functioning. The views of team members are always encouraged and considerable amount of importance is given during the

decision-making process. Faculty members use advance teaching methods like- Situation Handling, Group discussions, Role Play or doing Out of Box thinking, design thinking process. All policy matters are communicated on a regular basis to the Institute Governing bodies. Institute draws its Calendar of Events based on University Calendar. Faculty members are assigned with the subjects of their expertise and teaching plans are prepared. Students are continuously monitored by way of attendance, behaviours, and assessment tests. The Institute is receiving grant in aid from AWES which enables it to lead Hospitality Management. With the joint efforts of the Principal and Faculty various events are organised including Catefete. The faculty team chalk out the schedule of the events which includes extending invitation to colleges, guest and jury members for the events, logistic and other requirement in well-coordinated manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institute constantly looking forward to upgrading the infrastructure and facilities. Plans are put up to parent body with a request for financial assistance. Aids received from Army Welfare Education Society Utilised. Upgradation takes places in labs with modern equipment like Ovens, Cooking ranges and need based equipment. As Culinary is our core area of the Hospitality Sector so extra importance is given. Other initiatives including the refurbishing of the ICT Lab, Upgrading the language and Accommodation labs is also carried out.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution has a well-defined hierarchy. The Management of the institution is carried out by Army Welfare Education Society, which has created well-established policies. Institute functions and administration is controlled by Army Channel of Administration. The Chairman of the Institute is the General Officer Commanding, Karnataka, and Kerala Sub Area. The Principal of the Institute reports to him through the Officer in Charge (AWES). Principal manages all the academic activities assisted by the Registrar and Head of the Administration who oversees finance, logistics and other administrative functions. The faculty includes two Head of Departments and Assistant Professors for the different subjects. The staff are in accordance to the Management policies as well as apex academic bodies. The reporting structure is clear along with rules pertaining to appointments. Staff are provided with accommodation inside the campus. All appointments are carried out as per policies. Staff are appointed after the conduct of interview by the convening bodies/authorities. Periodic appraisals are carried out annually for all staff members for providing increments.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has several welfare schemes for its Teaching and Non-teaching staff.

1. Employees Provident Fund as per PF Rules: The Institute has policy to pay Provident Fund as per the norms of the statutory bodies. All the eligible staff are paid EPF.
2. Support to economically weaker staff: The economically weaker staff is given full support as per the rules.
3. Timely credit of salary to the bank account of the employees.
4. Group D Staff are provided with uniforms.
5. Medical leave is provided as per the AWES Rule book.
6. Institute provides conveyance facilities to students, staff, faculty for Examination/ODC/Training/Placement or for medical assistant.
7. Free Wi-Fi facilities for all the students and staff members.
8. Medical Centre is available in the campus.
9. The campus has married accommodation for teaching and non teaching staff.
10. Duty leaves for attending conferences/ seminars/Faculty Development Programmes are provided.1

**11.Accidental and Death Insurance for all staff**

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The Institute has an effective system for performance appraisal of the staff. PA of the faculty at the end of every academic session Annual Confidential Report duly filled by the faculty is submitted to the principal who is the initiating officer. PerformanceAppraisal of non-teaching- Annual confidential report duly signed by the non-teaching staff is submitted to the registrar who is the initiating

officer. Then ACRs are forwarded to the principal who is reviewing officer.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Internal Audit:

Quarterly Internal Audit is carried out by Board of officer detailed by HQ K & K SubArea, Bangalore. External Audit: Annual External Statutory Audit is carried out by Approved Chartered Account Firm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is Self-financing institution. Funds are generated through the fees collected from the students. There is a Yellow Book for the Utilization of funds. Budget is made for a financial year and is approved by the IMC. All the major expenses are budgets and spent as per procedure. A separate budget is allocated in every financial year for the participation of students at National and International level competitions. A considerable proportion of budget is allocated for the library up-gradation, purchase of Sports equipment's and other required materials.

**Maintenance of Account:**

1. All expenditure as per financial regulation issued by HQ AWES.
2. All the expenditure are approved on file by Chairman, AIHMCT.
3. Sanction book is being maintained.
4. Quarterly audit board carries out at the Command Level.
5. Yearly Audit is done by CA.
6. In the Institute Tally package is being used for accounts.
7. SOPs are updated at regular intervals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The Internal Quality Assurance Cell was formulated in the year 2014 to monitor the quality of services being provided by the Institute to its stake holders. IQAC committee is formed and approved by the governing body to take care of quality assurance strategies and processes.
2. AIHMCT is committed to continually improve the infrastructure and

enhance Faculty competencies, and empower the students for self-learning.

3. IQAC enables the institution to focus on this mission.

4. IQAC conducts meetings quarterly.

5. Workshops and Events are organised for the benefits of students.

6. IQAC is in process for MoU signing for Social Awareness Activities for students with NGO.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **Syllabus Up-Gradation:** The syllabus is discussed at the University level and Institute follows the Bengaluru North University prescribed syllabus.

2. **Additions of E- Resources:** The Institute is constantly upgrading the E-Resources which help in research and knowledge enhancement of the students.

3. For meeting the industry requirement several personality and soft skill sessions are also organised by the Institute.

4. Deputing of faculty members for attending various workshops/ seminars and conferences.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**B. Any 3 of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality initiatives  
with other institution(s) Participation in NIRF  
any other quality audit recognized by state,  
national or international agencies (ISO  
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is practiced in the institution. Admission for the Hotel Management is done through the Online Admission Test which is conducted all over India. Merit is based on marks. Students are selected irrespective of their Gender and admission is offered. During the orientation process, students are briefed about Industry, Career progression, Social Service, Gender Equity and Equality. Practical aspects of training needs physical strength. Students are made part of various committee with the motto of understanding their peers and seniors. The Institute also has a social group called "Prayaas" which actively carries out the campus activities "Green Campus, Clean Campus." Institute is in the process of signing MoU with NGO- Durga Foundation for Social Grooming of the Students. There are separate hostels for Boys and Girls and different Cultural and Social activities are conducted. Campus is safe for the students. There is a mentoring system to address any issues related to personal or academic concern. A proper SOP is framed for the movement of students outside the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Waste generated and managed in the campus is segregated:**

**a. Solid Waste Management:** Garbage bins are kept at different locations. The Institute has a waste management dump for all the waste collected from Garbage bin. The waste is separated as biodegradable and plastic waste. Several awareness campaigns are conducted by the students for disposing the waste.

**b. Liquid Waste Management:** Liquid waste from sanitation is let into the appropriate drainages system provided. Water waste is pumped into the sewage treatment plant. This water is recycled and collected in the reservoir at STP. Recycled water is used for the plants. Tree and lawns are maintained with water sprinklers to avoid water wastage. Constant reminders and aware sessions are conducted for prev

enting wastage of water.

c. **E-Waste Management:** Students are not encouraged to dispose the E-Waste inside the campus as there is no mechanism for recycling the E-Waste. The unserviceable electronic waste and computer accessories are auctioned to licensed vendors for recycling. All hard discs are destroyed before auctioning and then scrap is disposed off.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

A. Any 4 or All of the above

**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

AIHMCT is an AWES run Institution. Hence, there is absolutely no scope of discrimination on the basis of caste, creed, gender, zone, language and religion. Admission is offered on the basis of merit obtained in OAT examinations. Subsequently, eligible students are given the offer to join the Institute. During the admission process complete detail of the information and procedures are provided at regular intervals. As students comes from different zones and background Institute ensures harmonious environment. The values of the institution are top priority. Students and Faculty member share a cordial relationship which gets more strengthen by celebrating festivals together. Institute believes in Unity in Diversity and respects the values of brotherhood We believe in upholding these values and strive to foster responsible citizens of tomorrow.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Nov 26 Constitution Day has been celebrated at the Institute where the importance of Indian Constitution was explained along with the fundamental rights of the citizens. The aim of the program was to generate effective values amongst the students and staff members. AIHMCT also organised National Functions like Republic Day,

Independence Day, Run for Unity and during these events various Speech, Cultural Events and Competiotions are conducted. Students and Staff Mmembers have to follow the code of conduct.

Students are provided with the Handbook which focuses to streamline the process of learning and to inculcate discipline in the campus and prepare the students for Corporate world. This handbook signifies self-awareness and self-discipline along with qualities of becoming good leader.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution belief in strong national values and organizes all the National Festivals. Students are on a mission towards One World One

Nation by breaking the boundaries of religion and caste. Thoughts of Great Indian Personalities are sowed into the young minds through the exhibitions and programs. Staff members and students are encouraged to take initiatives in organizing the events.

A. Republic Day to commemorate the adoption of constitution and Independence Day as the mark of beginning of an era of deliverance from the clutches of British Colonialism are celebrated with full enthusiasm along with cultural programs.

B. Festivals like Eid, Diwali, Holi, Lohari, Gandhi and Shastri Jayanti and Christmas are also celebrated with same spirit.

Apart from all these National and religious fests students and staff are given freedom and responsibility to observe, celebrate any other days of importance which inspire the ideologies of today's world. Students are encouraged to represent the Institute at the University level for debate, quiz or any other sports and cultural events.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Celebration of National Festivals:** National fest and shows the pluralist approach towards all. Every year our Institute organizes the national festivals. Staff and Students get to know the importance of national integrity in the country in specific like Republic Day and Independence Day is celebrated with Patriot Cultural program and Students visit old age homes to but because of Covid-19 it was stopped. Staff and students are given freedom and responsibility to observe, celebrate any other days of importance which inspire the ideologies of today's world. Students are encouraged to represent the Institute at University level for debate, quiz or any other sports and cultural event. Institute celebrated Run for Unity on Gandhi and Shastri Jayanti.

2. Placements and Internship (In-Bound and Out-Bound): To empower the students for becoming more competitive along with socially, politically, and economically responsible. The placement Cell organises training programs and workshops to bridge the Knowledge and technical know-how Gap. Internship: Cell provides a vibrant platform to meet the different needs of the students for employability.. Generally, students opt for International Internship to explore the recent trends aboard.

3. Creativity: Students are encouraged to show their creativity, personality, and professional skills as part of their Image building exercise.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Army Institute of Hotel Management and Catering Technology, Bangalore was established in Aug 1996 under the aegis of Army Welfare Education Society, New Delhi with the aim of imparting Quality Education. Over a period of 27 years, the Institution has carved a niche for itself by excelling in all the area related to Academics and Placements in Hospitality Industry. Institution has been ranked continuously among the best institution in Hotel Management in the Country. Institute follows the stipulated Curriculum which enables them to develop their personality in order to harness to face the challenges and become more competitive.

The Institute also provides employability skill training to the students through Placement Cell which communicate and interacts with the prospective employers. Industry representatives are the part of Academic Advisory Council. This helps in monitoring the performance of the Institute in a multifaceted dynamic environment.

Students are exposed towards Vocational Training which provides them with better understanding of the industry.

The students are also encouraged to be part of different Clubs based on their interest/ area of Specialization which helps them to organize the events and mould their overall personality. Students

are always been encouraged to participate in inter colligate events.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

Professional development programmes for Teaching and Non-Teaching staff are organized.

Deputation of Faculty to various Hotels for learning new trends.

Faculty are motivated to enrol for MOOC and SWAYAM online Courses.

Present trends and updates are given to faculty for the betterment of the students.

Faculty are encouraged and given incentives to present and publish their articles and papers on regular intervals.

Faculty are encouraged to pursue Doctorate programme in the bettermrent of the Institution and Personal growth.